



Pre-Bid Conference Summary Report

IFB 2018-0006 Unit Turn Services

December 13th, 2018 @ 2:02 pm

Note: All Addendums will be published on the following link.

https://www.shasc.org/current_bid_opportunities

Attendance:

Spartanburg Housing Authority: Nathan Bragg (Procurement Specialist), Tammy Murray (Accounting Finance)

Picture Perfect Painting: Henry E. Kerns

TLAQK Contracting Services: Tammy Johnson

Question from Picture Perfect Painting:

Answers by the Agency: Through Nathan Bragg

1. Question: about the bid submittal and the clarifications on the Attachments? Answer: All attachments are labeled and included in the bid package.
2. Question: Is the bid for all the units? Answer: Yes. In the bid are the breakdown of the sites and their units.
3. Question: Can we request a visit to units. Answer: Any potential bidder can setup a site visit to the units by requested e-mail to nbragg@shasc.org.
4. Question: In the bid the price is awarded to the responsive bidder? Answer. Look at page 15 through 18 for the evaluation. The point rating is found on Page 15 section 4.2.2. The cost makes up for much of the scoring, but to be considered responsive a bidder must submit the required forms which make up the rest of the scoring.
5. Question: A section 3 person must be at certain income level? Answer: You can go online to download the governments qualified income levels to get a better understanding
6. Question: The Housing Authority has the right to single source or award to multiple contracts. In the past have any of the contracts been broken down? Answer: Yes the last contract was shared between three contractors.

Questions from TLQAK Contracting Services

7. Question: Is this a true Maintenance contract? Answer: It is still a unit turn contract.
8. Question: Is there any special licensing? Answer: We require a city business licensing and other contractors licensing through the state.



9. Question: Section 3 forms questions. If your staff qualifies for section 3, then these forms would be available during bidding to fill out and apply during the bidding process. If you decide not to fill out the section 3 form you as a contract will still be required by the law to participate under a potential awarded contract. These Section 3 forms do not determine the outcome of the bid. A list of qualified residents are at each community for any business to potentially employ local residents in a Section 3 program during the terms of any potential awarded contract.
10. Question: Are we doing any repairs in this contract? Answer: There is the potential for unit turn contractors to perform small repair services as per request through the site managers.

Pre-bid conference was closed.

As per the Freedom of Information Act we can provide a copy of the taped pre-bid conference on August 8, 2018 @ 2:00 pm by written request only through email at nbragg@shasc.org. All other questions concerning the RFP will be addressed through e-mail.

Sign in Sheet for Pre-bid Meeting 12/13/2018
IFB 2018-0006 Unit Turn Services

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TLAQ CONTRACTING SERVICES
Cowpens, SC 29330

Lester Johnson
Building Analyst/Envelope Professional

Tammy Johnson
Project Manager/Scheduler